Richland County Youth and Family Council

November 18, 2015

Mental Health and Recovery Board

The following Board members were

**Present:** Joe Devany, Katherine, Gerhart, Lisa Hall, Patricia Harrelson, Sharlene Neumann, Liz Prather, Susan Sheaffer, Martin Tremmel, and Joe Trolian.

**Excused:**  Hannah Crouch, Linda T. Keller, Dee Pendlebury, Kim Washington and Tim Wert.

**Absent:** Brian Garverick, Kielly Rapp and Daniel Varn.

**Guests**: V. Dale Au, Kristin Burton, Deborah Dubois, Jodi Hurlow, Adele Lifer, Taryn Schaefer, Peggy Sutton, Carmen Torrence, and Kizzy Williams.

Teresa Alt, Executive Director and Debra J. Boyer, Administrative Assistant were also in attendance.

###### Call to Order & Introductions:

President Martin Tremmel called the meeting to order at 1:35 p.m. and observed a quorum. Those present introduced themselves.

1. Approval of Minutes August 19, September 16, and October 21, 2015:

Liz Prather moved and Patty Harrelson seconded a motion to approve the August 19, 2015 minutes. The motion passed by a voice vote.

Joe Trolian moved and Sharlene Neumann seconded a motion to approve the September 15, 2015 minutes. The motion passed by a voice vote.

Joe Devany moved and Patty Harrelson seconded a motion to approve the October 21, 2015 minutes. The motion passed by a voice vote.

###### Treasurer’s Report:

Carmen Torrence reviewed the August and September 2015 finance reports. Carmen also presented the October 2015 finance report for approval. Carmen noted a Help Me Grow budget revision on the October report.

**Joe Trolian moved and Liz Prather seconded a motion to file for audit the August and September, 2015 monthly Treasurer’s fiscal reports as presented and the October 2015 fiscal report with revision. The motion passed by voice vote.**

###### Finance Committee:

Teresa Alt reviewed the Finance Committee report. The balance available to commit is $336,707.23. The Commissioners approved amended contracts for mentoring as the service being provided continues to receive positive feedback. Teresa also noted the JAG notification of award has been postponed until November 19, 2015. Strong Families spending has been slow and Teresa will visit Crawford County this week to encourage and further educate them on the funding available.

5. Council RFP:

The Council RFP was released on October 16, 2015. No one attended the technical assistance conference which was held October 23, and only one letter of intent to apply was received, from Mansfield UMADAOP, by the October 30, 2105 deadline. The final proposal is due in the Council office on November 30, 2015.

6. Help Me Grow:

Dale Au presented an update to Council regarding Help Me Grow, including the number of children being served, number of referrals by month, and child find activities. Dale mentioned during her presentation that the Home Visiting numbers being reported may or may not be accurate. When the Ohio Department of Health changed the process to Home Visiting contracts being awarded directly to the providers Dale no longer has direct access to the numbers without the provider giving her administrative security. Dale does currently have administrative security clearance to Mansfield UMADAOP records but not to CHAP’s home visiting data. Martin Tremmel suggested that Council issue a letter to CHAP asking them to allow administrative clearance to Dale Au in order to provide accurate and meaningful data reporting.

**Joe Trolian moved and Patty Harrelson seconded a motion for Teresa Alt to send a letter to CHAP requesting Early Track administrative clearance to CHAP data for Dale Au. The motion passed by a voice vote.**

###### 7. Newborn Home Visits and Infant Mortality Update:

Peggy Sutton represented Council with a Newborn Home Visit Quarterly Report for first quarter 2015. During the first quarter Richland Public Health completed 73 total visits, including 4 visits in Shelby. Of those 73 total visits, 53 were Newborn visits, 11 were pre-natal visits, and 5 High Risk follow-up visits.

 **8. Healthier Buckeye Council**

Teresa Alt explained that the Healthier Buckeye Council has had many variations in the state legislature. The most current legislation states that the county commissioners may adopt a resolution to establish a local healthier buckeye council. There are healthier buckeye council grant funds, which were included in the ODJFS budget; $5 million for SFY 2016 and $6.5 million for SFY 2017. The focus of the grant funds is to address the special challenges of transitional (16-24) age youth. The Council Finance Committee has voted to approach the Commissioners and ask for a resolution to appoint the Youth and Family Council as Richland County’s Healthier Buckeye Council. Joe T. made a motion for Teresa to approach the county commissioners and seek the necessary resolution for the Council to be appointed as Richland County’s Healthier Buckeye Council. Sharlene seconded the motion. The motion passed by a voice vote.

 **9. Transportation Committee:**

The committee met on November 2, 2015 and will meet again on November 30, 2015. The transit board is considering some of the recommendations from the recent transportation survey. This survey could be instrumental in the application for Healthier Buckeye Council grant funds.

 **10. Strong Families Camp Nuhop Project:**

A special respite Camp Nuhop weekend camp has been planned for children being served with the Strong Families grant. Typical siblings will be attending. There will be 24 children from Richland County, 8 children from Marion County and 3 children from Crawford County attending the December 5th and 6th event.

**11. Adjournment:**

Patty Harrelson moved and Joe Devany seconded a motion for adjournment. The motion passed by a voice vote.

President Martin Tremmel adjourned the meeting at 2:57 p.m.

Respectfully submitted by Debra J. Boyer, Administrative Assistant to the Richland County Youth and Family Council.

Approved by the action of the Council on December 16, 2015 and approval attest by:

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 Martin Tremmel, President Teresa Alt, Executive Director