Richland County Youth and Family Council

February 17, 2016

Mental Health and Recovery Board

The following Board members were

**Present:** Hannah Crouch**,** Joe Devany, Patricia Harrelson, Sharlene Neumann, Liz Prather, Susan Sheaffer, Martin Tremmel, Joe Trolian, and Kim Washington.

**Excused:**  Katherine Gerhart, Linda T. Keller, Dee Pendlebury, and Tim Wert.

**Absent:** Brian Garverick, Lisa Hall, Kielly Rapp, and Daniel Varn.

**Guests**: V. Dale Au, Terry Carter, Deborah Dubois, Bailey Fullwiler, Adele Lifer, Peggy Sutton, Carmen Torrence, and Sue Warren.

Teresa Alt, Executive Director and Debra J. Boyer, Administrative Assistant were also in attendance.

###### Call to Order & Introductions:

President Martin Tremmel called the meeting to order at 1:45 p.m. and observed a quorum after seeking approval to amend the agenda. Those present introduced themselves.

1. Approval of Minutes January 20, 2016:

Joe Devany moved and Sharlene Neumann seconded a motion to approve the January 20, 2016 minutes. The motion passed by a voice vote.

###### Treasurer’s Report:

Carmen Torrence reviewed the January 2016 finance report. Carmen also asked for approval of a budget revision to amend the budget amount to reflect the pooled fund contribution of Richland Public Health.

**Joe Trolian moved and Patricia Harrelson seconded a motion to file for audit the January 2016 monthly Treasurer’s fiscal report as presented. The motion passed by a voice vote.**

**Patricia Harrelson moved and Joe Devany seconded a motion to approve a budget revision as presented. The motion passed by a voice vote.**

###### Amend Bylaws:

Teresa Alt asked Council to consider an amendment to the Councils’ current Policies and Procedures wherein the following clauses will be added as written in the Ohio Revised Code 121.37: to allow a designee for multi county agencies.

**Joe Trolian moved and Joe Devany seconded a motion to amend the Councils’ current Policies and Procedures to allow a designee for multi county agencies.**

###### Finance Committee:

Teresa Alt reviewed the Finance Committee report. The mentoring contracts will be mostly covered by Strong Families grant for at least the first half of the year. Mansfield UMADAOP is covering Marion County and CACY is covering Crawford County’s mentoring needs. The balance available to commit is $347,686.74.

1. Shared Plan:

Shared Plans are to be completed and submitted to the Ohio Family and Children First Council by July 31, 2016. Bailey attempted to facilitate the planning process at the last Early Childhood Coordinating meeting, but there was no water in the building and the meeting ended early. However, members are working on their homework. The Care Management Committee is working on multisystem youth and transitional youth.

######  Ohio Children’s Trust Fund:

Teresa reported that a letter was sent to Kristen Rost to share with the Ohio Children’s Trust Fund Board requesting an extension of the current contracts for six months so that there is not a lapse in prevention services. There is a concern that the regional provider will not have any services in place until January 2017.

1. **Healthier Buckeye Council:**

The Ohio Healthier Buckeye Council is meeting today and discussing the Request for Proposals for the pilot grant that was given $5 million and $6.5 million in the budget for the state biennium. The County Commissioners have already passed a resolution to appoint the Council as the local Healthier Buckeye Council. A meeting will be scheduled soon as soon as the details are released about the RFP.

9. Help Me Grow:

Dale Au presented an update to Council regarding Help Me Grow, including the number of children being served, number of referrals by month is up, and child find activities. Dale also reported that Help Me Grow was officially moved to DoDD on February 5, 2016. Central Coordination will remain with the Ohio Department of Health and that any carryover funds need to be expended by June 30, 2016.

**10. Community Health Assessment**

Martin Tremmel provided an overview of the community health assessment process that Richland Public Health must complete. He provided a handout with the proposed timeframe for the process. He invited others to participate in the health assessment process as it provides valuable information about the community health and wellness. The handout included preliminary costs. The Northwest Hospital Association can provide comparative analysis so that data can be compared among counties with similar demographics. Council members indicated a willingness to participate and assist with funding. Joe Trolian inquired if the Northwest Hospital Council has any strategies to increase response rates. He also inquired about who contributed last time and how much.

**11. Contract Amendment:**

Sharlene made a motion and Joe Trolian seconded a motion to go into executive session to discuss personnel issues. Council President, Martin Tremmel, called for a roll call vote in order to move into Executive session to discuss an amendment to a personnel employment contract at 2:35 p.m.

**The roll call vote was as follows:**

**Sharlene Neumann – yes**

**Joe Devany – yes**

**Kim Washington – yes**

**Susan Sheaffer – yes**

**Hannah Crouch – yes**

**Joe Trolian – yes**

**Patricia Harrelson - yes**

Council returned to regular session at 2:40 p.m.

**Patricia Harrelson moved and Joe Devany seconded a motion to increase the hourly wage of Council Clerical support, retroactive to Thursday, February 11, 2106, by $.50 per hour. The motion passed by a voice vote.**

**12. Adjournment:**

President Martin Tremmel adjourned the meeting at 2:45 p.m.

Respectfully submitted by Debra J. Boyer, Administrative Assistant to the Richland County Youth and Family Council.

Approved by the action of the Council on March 9, 2016and approval attest by:

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 Martin Tremmel, President Teresa Alt, Executive Director